

Operations Screen



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Access
Operations

You can add an Operation to a patient's record 2 main ways:

1. Click 'Medical>Operations' (Ctrl+F9) and click the 'New' button.
2. Book the patient into an empty 'Operation' slot in the **Appointment Book**.
3. Either way, you will end at the **Operations Details** Screen.

When the patient is in the 'SNAPSHOT'.

1. Press 'Ctrl+F9' or click an 'Operations' button on the **Medical Desktop**

Operations

Operation Unplanned
Left - PROC1 Procedure One

Operation Unplanned
Right - PROC2 Procedure Two

Operation 18/09/2020 2:00:00 PM
8149 Punch Biopsy--[Procedure field on Operations screen. Notes can be recorded about one procedure item.]

Operation 1/11/2021 1:40:00 PM
PROC3 Procedure Three

Operation Planned For: 18/09/2020 14:00 Completed Complete

Populates Notes in the Operations screen as a summary about the Operation.

Procedure field on Operations screen. Notes can be recorded about one procedure item.

Associated Notes

Date	Visit	Provider
18/09/2020	Medical	Dermatology, Adam
27/10/2021		Dermatology, Adam

Details of selected Note

COMPLAINING OF:
This note pulls from the Present Complaints field on the Medical Desktop

HISTORY OF PRESENT COMPLAINT:
This note pulls from the History of Present Complaints field on the Medical Desktop

EXAMINATION:
(18/09/2020 14:15:06) Operation planned
This note pulls from the Examination field on the Medical Desktop

ASSESSMENT:
This note pulls from the Assessment field on the Medical Desktop

New Note Modify Note Close

This screen gives you a summary of *all* the operations for the patient in the SNAPSHOT.

SYMBOLS:

- Intended operation – Unplanned (no date or time in Operation Planned For field. Un-booked operation).
- Booked operation – Booked (date and time in Operation Planned For field. Booked operation).
- Completed operation – Completed (date and time in Operation Planned For field. Completed ticked).
- Intended operation – On the Waiting List (no date or time in Operation Planned For field).

1. The main Procedure details from the **Operation Details** screen.
2. Notes recorded in the Summary Notes section on the **Operations Details** screen.
3. Notes recorded regarding the Procedure. Field becomes available when procedure type is selected.
4. Notes from the main note fields on the **Medical Desktop**. Click 'Modify' to edit notes on the **Medical Desktop** or click 'New Note' to create a new note linked to the operation.
5. Click 'New' to create a new record of an intended operation.

The Operation Details screen



The Operations Details screen

The **Operation Details** screen is where all details of the operation event are recorded.

73: Anthony BAKER

Operation Details

Please verify the Location of each Procedure and Prostheses item

Code	Description	Location	Qty	Protocol
*8149	Punch Biopsy	Bilateral	2	
PROC3	Procedure Three	NA	1	

Unit: HAM, Hamilton Hospital Unit | Surgeon: Dermatology, Adam @CLINIC

Anaesthetist: Anaesthetist, Adam @HAM | Anaesthetic: Local

Assisting Prov.: Cardiologist, Sally @CLINIC | Assisting Prov. 2:

Scrub Nurse: Nurse, Jack @HAM | Scout Nurse: Nurse, Diane @HAM

Time Required: 60 mins | Print Order: 1 | Admission Date: 18/09/2020 | Time: 14:00 (e.g. 23:20)

Prostheses

Please verify the Location of each Procedure and Prostheses item

Code	Description	Location	Qty
PROS1	Prostheses Item 1	NA	1

Include Prostheses

Quote | Add/Go to Waiting List | Make Booking | OK | Cancel

Quantity: 2 Main Procedure

Location?: NA Right Left Bilateral

Booking Notes: Two Sites: Right wrist; Left elbow

Summary Notes: Populates Notes in the Operations screen as a summary about the Operation.

Unit	Type	S	Booking	Notes	Clinical/Warnings	Administration
HAM	Oper		73: Anthony BAKER	R + L - 8149 Punch Biopsy, PROC3 Procedure Three, Prostheses: PROS1 Prostheses Item 1 Surgeon: Dermatology, Adam Anaesthetist: Anaesthetist, Adam Assisting Provider: Cardiologist, Sally Two Sites: Right wrist; Left elbow		
HAM	Oper					

1. Click 'Add Procedure' to add an individual procedure item.
2. Add Unit (surgery location). All other fields are optional.
3. Select the 'Location' and Main Procedure if required.
4. Booking notes can be left for clinical notes to display in Appointment Book.
5. Summary Notes will populate back to the **Operations** screen. Can be used to capture a summary of the operation.
6. Click 'Add Prostheses' to add an individual prosthetic item.
7. Use buttons to generate a 'Quote', 'Add to Waiting List' or 'Make Booking'.

A How does each field affect the Appointment Book?

- The *Procedure Code/s, Description, Location* will display in the **Notes** column of the Appointment Book – the procedures will list in the order they are added, with the Main Procedure listed first.
- The *Unit* is a mandatory field and will display in the **Unit** column and ensure the correct provider number is used when billing.
- The *Surgeon, Anesthetist, Assisting Provider* one and two will display in the **Notes** column, if recorded.
- The *Prostheses* Items will show under the Procedure Items in the **Notes** column.
- The *Booking Notes* are the final field to show in the **Notes** column.

! If you have an autotext recorded in the **Notes** column in the Page Owners set up, this will also show in the **Notes** column. You could consider moving this information to another column if you do not want these details to show in the Operation List printout.

Record the details

