

# Set up ePrescribing (AU)

- Providers must be registered with **eRx** and the software installed on the Bp VIP.net server.
- The **NASH** certificate for the practice must be installed and the **HI Location Service certificate** configured in Facility Preferences.
- The practice requires a permanent broadband internet connection.
- MIMS must be installed and you have imported the latest MIMS dictionary.

Enable eRx and ePrescribing

The screenshot shows the 'Facility Preferences' window with the 'ePrescribing' tab selected. The 'ePrescriptions' section has 'Enable ePrescriptions?' checked (callout 6), 'Timeout for Transmission' set to 0 (callout 4), and 'Enforce inactive period lockout' set to 10 minutes (callout 5). The 'eRx' section has 'Enable eRx?' checked (callout 3). 'OK' and 'Cancel' buttons are at the bottom right.

1. Go to **Setup > Facility Preferences**.
2. Select **General Preferences > ePrescribing** tab.
3. Select **Enable eRx?** MUST be selected before **Enable ePrescription** (Step 6).
4. Set **Timeout for transmission**, time in seconds allowed when sending an eScript without response, before the eScript is cancelled.
5. Set **Enforce inactive period lockout**, time in minutes allowed before idle logged in prescribers must re-authenticate their password.
6. Tick **Enable ePrescriptions**.
7. When prompted, click **OK** to save changes and restart Bp VIP.net.

Set up Providers

The 'Numbers' form contains the following fields: LSPN (empty), Provider (checkbox, 2405181H), Prescriber (332569), MBRN (empty), Std Unit (empty), HPI-I Number (8003-6112-3456-7891), Entity Id (123456), and AHPRA Number (ABC1234567891). 'OK' and 'Cancel' buttons are at the bottom.

1. Go to **Setup > Providers > This Clinic**.
2. Select the prescribing provider and click **Modify**.
3. Enter the **Prescriber, HPI-I Number, Entity ID, and AHPRA Number**.
4. Select **OK** to save and close.